



STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

ROY COOPER  
GOVERNOR

JAMES H. TROGDON, III  
SECRETARY

November 12, 2019

WBS No.: 2021CPT.10.02.10841 & 2021CPT.10.02.20841  
 CONTRACT NO.: DJ00355  
 COUNTY: Stanly  
 DESCRIPTION: Resurfacing, Concrete Driveway, Shoulder Reconstruction, and  
 Thermoplastic Pavement Markings  
 LOCATION: 1 Section of NC 740 & 2 Sections of Secondary Roads

J. T. Russell & Sons, Inc.  
 P.O. Box 670  
 Albemarle, NC 28002

Dear Sir:

J.T. Russell & Sons, Inc. has been awarded the above-mentioned project. Your bid proposal indicated adequate participation to satisfy the advertised combined MBE/WBE goal of 10.0%.

Based on your bid proposal, the Department has approved the following prequalified MBE/WBE subcontractors and dollar amounts to meet the contract goal requirements. These firms are required to be utilized under the regulations in the Special Provision contained in the contract proposal. Any changes in the work affecting a MBE/WBE firm or replacement of a MBE/WBE firm will need to follow the appropriate steps as outlined in these provisions.

<u>Committed MBE/WBE Subcontractors</u>	<u>Committed Amount</u>
RRC Concrete Inc.	\$ 38,201.00
Ground Effects, Inc.	\$131,458.00

NCDOT shall proceed with award of the above project to J.T. Russell & Sons, Inc. in the amount of \$1,515,638.45. Before final recommendation can be submitted for approval, we must receive the following items from you:

- A Payment Bond and a Performance Bond, each with an accompanying Power of Attorney, in the amount of \$1,515,638.45.

Mailing Address:  
 NC DEPARTMENT OF TRANSPORTATION  
 DIVISION 10  
 716 WEST MAIN STREET  
 ALBEMARLE, NC 28001

Telephone: (704) 983-4400  
 Fax: (704) 982-3146  
 Customer Service: 1-877-368-4968

Location:  
 716 WEST MAIN STREET  
 ALBEMARLE, NC 28001

Website: [www.ncdot.gov](http://www.ncdot.gov)

- A Certificate of Public Liability and Property Damage Insurance for the coverage as stated in Section 107-15 of the NCDOT Standard Specifications. This certificate must include the NC Department of Transportation as an additional insured on the policy.
- Two properly executed Execution of Contract Forms which are available on the NCDOT web site at <https://connect.ncdot.gov/letting/Pages/Central-Letting-Forms.aspx>.
- A Letter of Intent for each certified minority subcontractor listed and approved for the contract.

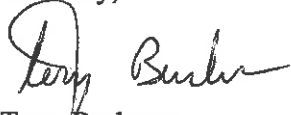
Please submit the above items to the following address:

Ms. Tanya Almond  
716 West Main Street  
Albemarle, NC 28001

No further action will be taken until we receive the correspondence listed above. It will be your responsibility to contact Kellie Crump at (704) 983-4400 to schedule a Preconstruction Conference prior to beginning work. No time extensions will be considered for delays in scheduling the Preconstruction Conference except as authorized by Section 108-10 of the Standard Specifications.

If you have any questions, please contact me at (704) 983-4400.

Sincerely,



Terry Burleson  
Division Contract Engineer

cc: William Rouse, Contractor Utilization Technician  
Marc Morgan, P.E., District Engineer  
Chris Fine, P. E., Resident Engineer  
Tonya Holloway, Office Assistant IV